**GOVERNMENT OF ANDHRA PRADESH**
**ABSTACT**

Office Procedure-Revenue (DM) Department - Expenditure towards cost of certain Stationery and general items for the official use of Revenue (DM) Department-Sanction of Rs.16,755/- ( Rupees Sixteen Thousand Seven Hundred Fifty Five Only) - Sanction Accorded – Orders - Issued.

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**REVENUE(DM.OP)DEPARTMENT**

**G.O.Rt.No.6** **Dated:19.01.2024.**

**Read the following**:-

1.Letter No.REV10-13/51/2023,Rev.(DM)Dept.,dt.17.01.2024.
2.Bills received from M/s Jyothi Stationery, Mangalagiri.

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**ORDER:-**

In the reference 1st read above, the Revenue (DM) department have given work order for supply of (19) stationary items to M/s Jyothi Stationery, Mangalagiri. Accordingly, they have supplied (19) items worth of Rs.16,755/- ( Rupees Sixteen Thousand Seven Hundred Fifty Five Only) and submitted a bill for an amount Rs.16,755/- for arranging payment vide reference 2nd read above.

2. Government after consideration hereby accord sanction for payment of Rs.16,755/ - ( Rupees Sixteen Thousand Seven Hundred Fifty Five Only) to M/s Jyothi Stationery, Managalagiri towards supply of the following stationary and general items for the official use of Revenue (DM) Department, AP Secretariat, Velagapudi.

| S.No | Name of the item | Quantity | Rate | Amount |
|---|---|---|---|---|
| 1 | Milk Powder Amul 500 gr | 3 Nos | 750 | 2250 |
| 2 | Sugar | 3 Nos | 90 | 270 |
| 3 | Taj Mahal tea dips | 2 Boxs | 210 | 420 |
| 4 | Bru coffee | 20 Packets | 2 | 40 |
| 5 | Whitener | 5 Nos | 33 | 165 |
| 6 | High Lighterl Yellow | 1 packet | 40 | 400 |
| 7 | Butter Flow pens black & blue | 2 Packet | 100 | 200 |
| 8 | Fevi sticks | 1 Box | 750 | 750 |
| 9 | Short hand books (WIRO notes 160 pages) | 5 Nos | 160 | 800 |
| 10 | Disposed Tea Cups with handle | 3 Packet | 200 | 600 |
| 11 | Tetly Green Tea Dips | 2 Box | 530 | 1060 |
| 12 | Honey 1 kg | 1 Bottle | 800 | 800 |
| 13 | Folders (A4) | Packet 1 | 320 | 320 |
| 14 | Folders (Legal) | Packet 1 | 340 | 340 |
| 15 | A4 Box | 1 Box | 3100 | 3100 |
| 16 | Legal Box | 1 Box | 3400 | 3400 |
| 17 | Stapler Smell | 2 nos | 95 | 190 |

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|---|---|---|---|---|
| 18 | Pencil | 1 nos | 500 | 50 |
| 19 | Unibal pens Green,Blue | 1 nos | 800 | 1600 |
| Total Amount | | | | Rs.16755/- |

3. The amount of expenditure sanctioned in para (2) above shall be debited to the following Head of Accounts:- "MH 2245 – Relief on Account of Natural Calamities – 80 – General –MH-001 – Direction and Administration – SH(01) – Head Quarters Office –130 – Office Expenses – 137 – Office Expenses-Administrative Expenses".

4. The Revenue (DM.OP) Department are requested to draw and credit the amount in favour of M/s Jyothi Stationery, Mangalagiri and disburse the same at an early date, after TDS payable to IT Department.

5. This order does not require the concurrence of Finance (FW) Department as per orders in force.

(BY ORDER AND IN THE NAME OF THE ANDHRA PRADESH)

AJAY JAIN
SPECIAL CHIEF SECRETARY TO GOVERNMENT (DM)

To
The Revenue(DM.OP/Claims )Department.
The Deputy Pay & Accounts Officer, A.P. Secretariat, Velagapudi.
M/s Jyothi Stationery, Mangalagiri.
SF/SC.

//FORWARDED:: BY ORDER//

SECTION OFFICER